## U-PASS Special Circumstance Opt-In Form

In most cases, all part and full-time undergraduate students on the Quesnel campus who are members of the Northern Undergraduate Student Society (NUGSS) are assessed the mandatory UPASS fee. In the case of regional or field study courses or extraordinary circumstances, this fee may not be automatically charged to a student account. Under these circumstances, a student may be eligible to opt-in to the U-PASS membership. Each circumstance is treated individually and will be reviewed and decided by the City of Quesnel and the Northern Undergraduate Student Society.

This form must be submitted during the current semester with appropriate documentation (see below)
Please submit your dated course registration AND receipt of tuition fee payment at UNBC with your name and student number
*All information is strictly confidential and will be used for internal purposes only.
Please print clearly
Student Name: $\qquad$
Student Number: $\qquad$
Email: $\qquad$
Term/Semester: $\qquad$
Reason for Special Circumstance opt-in:
$\qquad$
$\qquad$
$\qquad$

Student Signature: $\qquad$
(If approved, you will be contacted by email and instructed to pay your U-PASS fee at the UNBC Cashiers Office and obtain your U-Pass sticker.)

## Approval:

NUGSS Management: $\qquad$

